MSIS
Orientation Session

Please make sure your speakers are turned on!

Welcome to NYU & the Computer Science Department!

We look forward to working with you, as you pursue your educational goals.

Computer Science Department Staff

Professor Ernest Davis
Director of Graduate Studies, M.S. Programs

Professor Jean-Claude Franchitti
Associate Director of the MSIS program

Katie Laugel
Manager, Academic Affairs, Graduate Programs

NYU COURANT

❖ Remarks by Professor Benjamin F. Goldberg

CS Course Registration

To register, go to [NYUHome](#) and access Albert, the course registration system.

❑ Prerequisites

    ❑ Be sure to review the prerequisites of courses so you can be prepared to do well in the course. Some courses will require instructor permission to waive a prereq.

❑ Waitlists

    ❑ The waitlists are first come, first served and will be purged after a certain point in the semester.

❑ Swap Function

    ❑ If you waitlist for a course, be sure to set up a swap so the waitlist engine does not skip you.

❑ Permission numbers

    ❑ If a course requires a permission number, contact your advisor

❑ Course overload requests

    ❑ After your first semester, if you have a 3.75 GPA or higher, you can request to enroll in 12 credits

Stern Course Registration

❑ Detailed instructions on this page

❑ Registration for Stern courses will typically begin later than registration for CS courses

❑ MSIS students get priority over other non-Stern students

❑ Be sure to use the Stern Course Schedule to choose your Stern courses. Only use Albert to register for Stern courses.

❑ Stern Prerequisites
  ❑ Stern is very strict with their prerequisites and Stern faculty have no control over registration

Getting Started in Your First Week at NYU

Advisor Meetings

While not required, I encourage you to make an appointment with me once you're on campus to discuss your spring course selection. I'm be happy to answer any questions you may have.

You can make an appointment with me [here](). Be sure to take into account the time zone your calendar is set to and please make the appointment using your NYU account, not your personal gmail account.

NYU ID Card

- ❑ Necessary to access all NYU buildings

- ❑ Students can access http://photoid.nyu.edu/ to upload a photo to be used for their I.D. card. Students will receive an email when their card is ready to picked up.

- ❑ Proof of identification (i.e. state driver's license, state photo ID, or passport) is required to pick up the card.

Location of the Card center:
7 Washington Place

Hours of Operation:
Monday - Thursday: 9am - 6pm
Friday: 10am - 4pm
Saturday - Sunday: Closed

Office of Global Services (OGS)

❑ The US government requires all new NYU international students to report their arrival to NYU.

    ❑ Complete arrival form and submit your immigration information to OGS online.

    ❑ Attend International Student Orientation.

❑ Review the check in procedures on this page:

    https://www.nyu.edu/students/student-information-and-resources/student-visa-and-immigration/newly-admitted/when-you-arrive/mandatory-check-in.html

Full-Time Equivalency (FTE)

❑ Most international students are required to maintain full-time status during the fall and spring semesters

❑ 9 credits of course work qualifies for FTE

❑ You will automatically be given FTE at the beginning of the spring semester but if you need it earlier for any reason, please contact Katie

❑ Financial Aid implications
    ❑ Half time status

Planning your Course of Studies

Planning a Course of Study

❑Planning from the beginning

❑CS & Stern courses

❑Full-time students

❑Three courses, nine credits, a semester

❑Part-time students

❑One course, three credits, a semester

❑International students

❑Be sure to plan from the beginning so you can finish your degree within the time given by your I-20/Visa

Degree Requirements

MSIS Degree Requirements Form

MSIS Degree Specifics

❑ Maximum of 21 Stern credits allowed

❑ Importance of registering on first day
   ❑ MSIS students get priority over other programs so be sure to take advantage of this and register right when registration opens

❑ Information Technology Projects
   ❑ Only Capstone course option
   ❑ Generally taken in last semester
   ❑ CS Requirements A & B are prerequisites

Stern Prerequisite Waivers

❑ Students can take a Stern core course proficiency exam

❑ Students can waive a Stern prerequisite with various evidence of prerequisite knowledge

❑ Those looking to waive a Stern prerequisite should review the Prerequisite Equivalency Application Form for Stern Courses

Independent Study

❑ Research opportunities

❑ Requirements

    ❑ Full-time faculty member to work with

    ❑ DGS approval

    ❑ MSIS students can only do a total of 6 credits of internship and independent study combined

       ❑ [Master's Independent Study Authorization Form](#)

External Internships/CPT

- ❑ Job searching
  - ❑ [The Wasserman Center for Career Development](#)
  - ❑ [CS opportunities mailing list](#)

- ❑ Qualifications
  - ❑ Credit Requirements
    - ❑ Full time students can do an internship for credit after two semesters. Part time students can do an internship after 6 courses.
    - ❑ Transfer students
      - ❑ Amount of credits transferred can affect internship eligibility
  - ❑ Academic Good Standing
    - ❑ Students must be in academic good standing to be approved for an internship
  - ❑ Academic Integrity Policy Violations
    - ❑ Students who have been found guilty of violating the academic integrity policy can be denied an internship for credit

- ❑ International students must also get approval through OGS

- ❑ Lengthy process so plan accordingly

Policies and Procedures

Good Standing & Probation

❑ GSAS requirements

  ❑ Minimum cumulative GPA of 3.0

  ❑ Successfully complete 66% of credits attempted

❑ Probation

  ❑ Restoration to good standing

    ❑ If you are put on probation, you will receive a letter detailing why and your timeline to restore yourself to good standing. Students typically have until the end of the following semester to restore themselves

  ❑ Termination
    ❑ If you do not restore yourself by the deadline stated, you risk being terminated from your program

❑ Students can appeal termination, a probation decision or the criteria set for the reversal of probation

Academic Integrity

❑ Importance of Academic Integrity to all students

❑ All students need to read and sign a copy of the academic integrity policy.

❑ Check with instructors

❑ Penalties can range from a zero on a homework assignment, an F in the course or termination from the program

❑ **Students involved in cheating cases will be ineligible for departmental on-campus positions, such as grader positions. The department also may not approve an internship for credit.**

Computer Science Department's Academic Integrity Policy

Refunds & Withdrawals

❑ Refunds

  ❑ Last day to receive a full tuition and fees refund for a course is **Sunday, February 10th, 2019**

  ❑ If you drop on Monday, February 11th, 2019 or later, you will receive *no refund*

❑ Withdrawals

  ❑ Last day to drop courses and not receive a grade of "W" is **Sunday, February 10th, 2019**

  ❑ A "W" will be given from Monday, February 11th, 2019 and on for courses dropped.

  ❑ The last day to withdraw from a course with a "W" is Friday, April 5th, 2019.

❑ ***Stern courses differ. Check with your Advisor for dates.***

Payment Deadline

❑ Spring 2019 graduate payment deadline is **Tuesday, February 5th, 2019.**

❑ **Your courses can be dropped for <u>non payment</u>.**

❑ Registration after the deadline is possible:

    ❑ Discuss with your advisor

        ❑ Permissions from the instructor

        ❑ Online form must be submitted for a swap, otherwise your advisor will initiate the registration of an added course

        ❑ Payment due within six business days

        ❑ Stern courses

Time to Degree

- ❑ 5 year limit

- ❑ Extensions

  - ❑ One year

- ❑ International students need to be aware of possible stricter time limits set by their visas

Continuous Enrollment

❑ GSAS requires continuous enrollment in the fall and spring

❑ Three ways to maintain continuous enrollment:

  ❑ Register for at least one credit

  ❑ Take an approved official leave of absence

  ❑ Enroll for Maintenance of Matriculation

Transfer of Credits

❑ A maximum of nine credits can be transferred

❑ Must be done within a student's first year at NYU

❑ Must submit:
  ❑ Transfer Credit Request Form
  ❑ An unopened official transcript
  ❑ Course syllabus

❑ Approval
  ❑ DGS
  ❑ GSAS

❑ Transfer credits count as CS electives in most cases
  ❑ Transfer credits may impact internship eligibility

Resources

Computer Accounts and Mailing Lists

❑ CIMS Account
   ❑ [Courant Computer Account page](#)

❑ opportunities@cs.nyu.edu
   ❑ Research and job opportunities

❑ cschat@cs.nyu.edu
   ❑ Announcements and queries of potential interest to the Computer Science Department community

❑ colloq@cs.nyu.edu
   ❑ Announces talks and seminars in our department and related fields

❑ Must subscribe with CIMS or NYUHome account

GSAS Master's College

- Provides access to information, advisement, and resources for prospective and current master's students as they focus on their scholarly, professional, and personal development.

- Hosts a variety of academic events, including thesis competitions, career-planning seminars, and grant-writing workshops.

- The Master's College also plans social events to give students a chance to meet colleagues from other departments in a convivial and welcoming atmosphere.

- Find out more on their website

Useful Links

[MACS (Masters Association for Computer Science)](#)

[Computer Science Graduate Program Page](#)

[The Graduate School of Arts and Science](#)

[The Graduate School of Arts and Science Policies and Procedure Manual](#)

[Office of Global Services](#)

[Bursar](#)

[Registrar](#)

[Ticket Central](#)

[Student Life](#)

NYU | COURANT

Useful Links Continued

Student's City Guide

Campus Information

Student Health Center

Campus Bookstore

The Wasserman Center for Career Development

Student Resource Center

Residential Education

New York City Mass Transit Links

Time for Q & A!

I thank you for attending orientation today!

I look forward to meeting you in January and please don't hesitate to reach out to me if you have any questions!

CS classes start January 28th , 2019!

Most Stern classes start February 4th , 2019!