

January Term Faculty Support Document

The support for the January Term faculty is outlined below. Please contact Leigh Watts (leigh.watts@nyu.edu) with questions.

Summary of Resources Available to January Term Faculty																	
Housing	<p>Abu Dhabi: NYUAD will provide a furnished one-bedroom apartment on campus. Campus housing is available January 2-24. Additional nights are at the faculty member's expense.</p> <p>Other GNU sites: NYUAD will provide furnished housing for the individual faculty member near the teaching location for January 2-25. Additional nights are at the faculty member's expense. Faculty interested in AirBNB should email links for one-bedroom apartments to Leigh Watts for approval.</p>																
Relocation Travel	<p>NYUAD will provide the faculty member with a cash travel allowance (faculty are responsible for all taxes associated with the allowance). The travel allowance provides flexibility, enables the faculty member to arrange his/her own travel, and varies according to the destination. The cash allowance (less taxes) is as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td>AD to Sydney, Buenos Aires</td> <td style="text-align: right;">\$6,000</td> </tr> <tr> <td>AD to Shanghai, Accra</td> <td style="text-align: right;">\$3,500</td> </tr> <tr> <td>AD to Florence, London, Madrid, Paris, Prague, Berlin</td> <td style="text-align: right;">\$3,500</td> </tr> <tr> <td>NY to Florence, London, Madrid, Paris, Prague, Berlin</td> <td style="text-align: right;">\$3,500</td> </tr> <tr> <td>NY to Abu Dhabi, Buenos Aires</td> <td style="text-align: right;">\$6,000</td> </tr> <tr> <td>NY to Sydney, Shanghai, Accra</td> <td style="text-align: right;">\$8,000</td> </tr> <tr> <td>Florence, London, Madrid, Paris, Prague Berlin to Shanghai</td> <td style="text-align: right;">\$4,500</td> </tr> <tr> <td colspan="2" style="text-align: center;">All other travel: contact Leigh Watts (leigh.watts@nyu.edu)</td> </tr> </tbody> </table>	AD to Sydney, Buenos Aires	\$6,000	AD to Shanghai, Accra	\$3,500	AD to Florence, London, Madrid, Paris, Prague, Berlin	\$3,500	NY to Florence, London, Madrid, Paris, Prague, Berlin	\$3,500	NY to Abu Dhabi, Buenos Aires	\$6,000	NY to Sydney, Shanghai, Accra	\$8,000	Florence, London, Madrid, Paris, Prague Berlin to Shanghai	\$4,500	All other travel: contact Leigh Watts (leigh.watts@nyu.edu)	
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Visas	<p>NYUAD will fund and assist with visas, if required, for the individual faculty member only. Leigh Watts (leigh.watts@nyu.edu) initiates this process in November and will assist with any visa questions. Faculty should confirm their passport is valid for at least 6 months and has extra pages. NYUAD does not reimburse for fees associated with passport renewals, rush fees, and visas for family members.</p>																
Miscellaneous Allowances	<p>NYUAD will provide an allowance of \$1,200 (less taxes) to cover meals, vaccinations, laundry, ground travel, and shipment of personal books or other instructional materials during January Term (receipts are not required). NYUAD does not reimburse for meals, laundry or other miscellaneous living expenses (including meals with other faculty) incurred during the assignment.</p>																
Information about payments	<p>Faculty are paid via NYUNY, NYUAD, or NYUSH payrolls as employees. All payments and allowances are subject to taxes (if applicable). If you have questions about tax obligations, please contact your tax advisor. NYU faculty choosing the travel allowance must advise NYUAD before November 1. Payments will be processed according to the following schedule:</p> <p>Teaching payment: February 5.</p> <p>Travel allowance</p> <p>If faculty requests payment before November 1, payment is delivered December 5.</p> <p>If faculty requests payment after November 1, payment is delivered February 5.</p> <p>Miscellaneous allowance: December 5.</p>																